



RF-5019-20

M. L. W. - M. H. R. D. (Part - I) Examination
April / May - 2010
General & Personnel Administration
(Old Course)

Time : 3 Hours]

[Total Marks : 70

RF-5019

Instructions :

(1)

नीचे दशांशवैक निशानीवाणी विगतो उत्तरवडी पर अवश्य कभवी. Fillup strictly the details of signs on your answer book.	Seat No. :
Name of the Examination :	<input type="text"/>
← M. L. W. - M. H. R. D. (PART - 1)	<input type="text"/>
Name of the Subject :	<input type="text"/>
← GENERAL & PERSONNEL ADMINISTRATION	<input type="text"/>
← Subject Code No. : <input type="text"/> 5 <input type="text"/> 0 <input type="text"/> 1 <input type="text"/> 9 ← Section No. (1, 2.....) : <input type="text"/> 1	<input type="text"/>
	Student's Signature

- (2) Figures on the right side indicate marks.
(3) Answer to the two sections should be written in separate answer books.

1 Define Administration. State its nature and scope. 14

OR

1 Critically evaluate classical theory of organization. 14

2 Define organization. Explain types of organisation. 14

OR

2 Critically evaluate Niaslow's need Hierarchy Theory of motivation. 14

3 Write short note on any one : 7

- (a) Span of control
(b) Centralisation and decentralisation.
(c) Levels of management.

RF-5020

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Name of the Examination :	<input type="text"/>
<input type="text" value="M. L. W. - M. H. R. D. (PART - 1)"/>	<input type="text"/>
Name of the Subject :	<input type="text"/>
<input type="text" value="GENERAL & PERSONNEL ADMINISTRATION"/>	<input type="text"/>
Subject Code No. : <input type="text" value="5"/> <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="0"/>	Section No. (1, 2,.....) : <input type="text" value="2"/>
Student's Signature	

- (2) Figures on the right side indicate marks.
- (3) Answer to the two sections should be written in separate answer books.

4 What is selection? Explain selection process. 14

OR

4 Define performance appraisal. Explain process of performance appraisal. 14

5 Compare and contrast various types of separations in an organisation. 14

OR

5 Define Personnel Management. What are its functions? 14

6 Write short note on any one : 7

- (a) Training Need Identification
- (b) Importance of Manpower planning
- (c) Sources of Recruitment.